



PROCUREMENT & WAREHOUSING SERVICES

FINANCIAL ANALYSIS WORKSHEET

BID INFORMATION			
New Bid # (Ex: 10-004R):	19-021V	Preparation Date:	April 11, 2018
Previous Bid # (Ex: 10-004R):	18-003V	Buyer/PA:	CHUCK HIGH
New Bid Award Total:	\$200,000	Bid Title:	STUDENT PSYCHIATRIC SERVICES
Previous Award Total:	\$200,000		
Bid Type:	NEW BID		
Previous Bid Term (Start Date):	7/1/2017	New Bid Term (In Months):	12
Previous Bid Term (End Date):	6/30/2018	# of Months Into Bid:	8

SPEND REPORTING	
Purchase Order(s) Spend:	\$100,000
P Card Purchases:	\$0
Total Invoiced-to-Date Amount (PO + Pcard Purchases):	\$100,000
Average Monthly Expenditure:	\$12,500
Unused Authorized Spending:	\$100,000
Est. Forecasted Spend (For Entire Bid Term):	\$150,000

VENDOR INFORMATION		
Awarded Vendors:	M/WBE Status (If applicable):	Spend:
101141 ORTIZ, NYRMA N MD		\$ 100,000
PO VENDOR SPEND:		\$ 100,000
P-CARD SPEND:		\$ -
TOTAL SPEND:		\$ 100,000

NOTES (Type Below):
 The funds for this service are provided by the IDEA Grant. Current Spend Authority: \$200,000; Current term spending: \$100,000; Unused spending: \$100,000; It is expected that up to \$100,000 may be used until the end of the contract. Average Monthly Spending: \$12,500 x 12 months = \$150,000* (*)Recommend an additional spending authority of \$200,000 to cover the new contract period. In light of the recent focus on student mental health needs; there will likely be an increase in the number of hours of psychiatric services provided.